

Privacy Policy for Mind Unwind Workshop Bookings

1. Introduction

We value your privacy and are committed to protecting your personal data. This Privacy Policy explains how we collect, use, and store the personal information you provide when you book a workshop with us.

2. Information We Collect

When you book a workshop, we will collect the following personal information:

- **Name**
- **Email Address**
- **Phone Number**
- **Payment Information** (via third-party payment provider Stripe)

3. Purpose of Data Collection

We collect and use your personal data for the following purposes:

- To confirm your booking and provide you with workshop details.
- To contact you in case of changes to your booking or other important updates.
- To send you follow-up communications, including future workshop offers (only if you opt-in to marketing communications).

4. Legal Basis for Processing Your Data

We process your personal data based on the following legal grounds:

- **Contractual necessity:** To process your booking and provide the workshop services you have requested.
- **Consent:** For marketing communications, we will only contact you if you give explicit consent during the booking process.
- **Legal obligations:** In case we need to comply with any legal requirements.

5. How We Use Your Information

Your information will be used exclusively for the purposes outlined above. We will not share or sell your data to third parties unless required by law or to facilitate payment processing or workshop delivery.

6. Data Retention

Your personal information will be retained for as long as necessary to fulfil the purposes outlined in this policy, including any legal or reporting obligations. We may retain your information for a period of time for marketing purposes, subject to your consent.

7. Your Rights Under GDPR

Under GDPR, you have the following rights:

- The right to access the personal data we hold about you.
- The right to correct any inaccurate or incomplete information.
- The right to request deletion of your personal data (subject to legal obligations).

- The right to object to or restrict the processing of your data.
- The right to withdraw consent at any time for marketing purposes.

To exercise any of these rights, please contact us at emma@mindunwind.co.uk.

8. Data Security

We take appropriate technical and organizational measures to protect your personal information from unauthorized access, loss, or misuse. We use encryption and secure systems to protect your data, including during the payment process.

9. Third-Party Service Providers

We may use third-party service providers (such as payment processors) to process your booking or payments. These providers will only have access to your data to the extent necessary for them to perform their functions and are subject to strict data protection obligations.

10. Contact Us

If you have any questions or concerns regarding your personal data or our privacy practices, please contact us at:

emma@mindunwind.co.uk

07971 683972